

Arts and Sciences Chairs' Council
Monday, September 12, 2022
1-2:30 p.m.
Old Main Colloquium

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Martine Barnaby, Tricia Conklin, Gregory Phelan, Paul van der Veur, Benjamin Wilson, Matthew Lessig, Chris Badurek, Gayle Gleason, Kevin Sheets, Alexander Balas, Codruta Temple, Deena Conley, Andrew Fitz-Gibbon, Douglas Armstead, Mary McGuire, Anna Curtis (for Sharon Steadman)

Administrative Update

- Supply names of department personal committee
- Reminder from Faculty Senate to join committees

Associate Dean's Report

- Need a Natural Science representative for CCRC and GFEC
- Behavioral Assessment Team (BAT) is changing name to Care Team

Old Business

None

New Business

Student absences

- Handbook 220.02 Faculty absence policy
 - Chair has discretion on how courses need to be covered
 - Faculty can not convert their classes to online – but okay for temporary
- Chapter 410.11 Student absence policy
 - Faculty need to provide an opportunity for missed work
- Discussion
 - Concern about email etiquette and student expectations
 - Faculty workload about making up missed labs
 - Can suggest students wear a mask but can't enforce
 - What about students who are not sick but have sick roommates/housemates
 - Up to faculty and students about making a good choice
 - Where can students get a mask?

Textbook orders

- Bookstore switched to a just-in-time model, bookstore no longer stocks books
 - Student places orders, bookstore orders, bookstore receives, student picks up book
 - Was there an announcement about this shift? -- there needs to be!
 - Students might not get books by the beginning of the semester

- Heard from History, Biology, Geology, Modern Languages, Physics, Communications, Philosophy
 - Also problem with ebooks
- Bookstore said that ecampus provider told them it would be a 2-day turnaround
- Chemistry is using OER to bypass this issue
 - Redshelf is also an option but it has its own issues
- Messages were sent to faculty using the chat platform from the bookstore – email should be used instead
- Rental price is significantly cheaper through publisher than buying from bookstore
- Bruce will follow up with Tony

Open Discussion

Deadlines and Announcements

Second Year Appointments

September 15 -- Faculty portfolios due to Department Personnel Committee

Grant opportunity

September 27 -- The Faculty Development Center (electronic application sent 9/8 via communicator)